



## GENERAL TERMS AND CONDITIONS for courses and events STATE ACADEMY FOR YOUNG MUSICIANS IN BADEN-WÜRTTEMBERG

Status: September 2021

Headquarters: Schloßbezirk 7, 88416 Ochsenhausen

Director: Prof. Dr. Klaus K. Weigele M.A.

Managing Director: Torsten Kallfass

### **Registration and withdrawal**

Registration for all seminar may be handled via the online registration function of the website [WWW.LANDESAKADEMIE-OCHSENHAUSEN.DE](http://WWW.LANDESAKADEMIE-OCHSENHAUSEN.DE), by email, fax or in writing with the registration form of the respective course. By registering, the General Terms and Conditions of the Landesakademie are accepted. There is no legal right to a seminar place. The course registration will be confirmed upon receipt of the course invitation (by email or post). In case of cancellation, a fee of one third of the respective daily rates (max. 3 daily rates) will be charged. This cancellation fee is due if the participant withdraws after receiving the invitation. A refund of the participation fee cannot be made if the course is cancelled. For courses with a limited number of participants, the lecturer or the date of receipt of the registration decides on participation. The course fees are to be paid after receipt of the invitation, at the latest, however, one week before beginning of the course.

### **Cancellation by the organiser**

The Landesmusikakademie Ochsenhausen reserves the right to cancel a course in the event of insufficient demand, cancellation by the lecturer or force majeure. Fees paid in advance will be refunded in full. No further claims can be made against the Landesakademie beyond this.

The Landesakademie reserves the right to make adjustments with regard to the content and course of the individual further training events as well as the participation of speakers and guest lecturers.

### **Underage course participants**

Children and adolescents may attend courses with the consent of a parent or guardian. Appropriate consent forms will be sent out after registration for the course and are a prerequisite for the child's / young person's participation. The Youth Protection Act applies.

### **Terms of payment**

Payment is to be made by bank transfer after the receipt of the invitation letter, but at the latest one week before the course begins, to the following bank account:  
Landesakademie für die musizierende Jugend in Baden Württemberg

IBAN: DE 40 6545 0070 0000 6060 33

SWIFT-BIC: SBCRDE66

Reason for payment: Name of course participant & course number

All fees are to be paid by the client.

## **Rooms**

Rooms and rehearsal rooms will be allocated by the Academy administration. Rooms are available from 1 pm on the day of arrival. During the week, rooms must be vacated by 9 a.m. on the day of departure.

As a general rule, adults are accommodated in a 2-bed room, while young people are accommodated in a multi-bed or 2-bed room. For overnight stays in single rooms, a surcharge of 15 euros per night (from 2023: 20 euros per night) has to be paid. The use of shared rooms as single rooms is only possible if the total occupancy allows it.

## **Meals**

Meals are provided three times a day. In general, there is a choice of two lunch dishes, which includes a vegetarian option. If medically necessary, vegan, lactose-free and gluten-free meals can be requested - please let us know before your arrival. Other special dietary requirements cannot be accommodated. In such cases participants must bring their own food. If necessary, this food can be stored in a cool place at the Academy. Please discuss this with the Academy before your arrival.

Credit for meals that are not taken can only be given if the Academy administration is notified at least two days in advance.

## **Data protection**

The administration of the courses is handled by electronic data processing. The data collected by the Landesmusikakademie Ochsenhausen is subject to the Federal Data Protection Act. When registering online, you indicate whether your address may be used by us for information purposes and for passing on to course participants for the formation of car pools. The Landesakademie uses and processes your data within the framework of the course registration and the fulfilment of the contract.

## **Liability**

The Landesakademie accepts no liability for personal injury, damage to property or financial loss, except in cases of gross negligence on the part of the Landesakademie. This applies in particular to cloakroom, valuables and instruments. By entering the Landesakademie premises, the participant or guest accepts the house rules of the Landesakademie.

## **Arrival and departure**

Participants and guests travel to and from the Landesakademie at their own expense and risk. The Landesakademie cannot provide a pick-up service. Maps and information on public transport can be found on the Landesakademie homepage.

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GENERAL TERMS AND CONDITIONS for Concerts  
STATE ACADEMY FOR YOUNG MUSICIANS IN BADEN-WÜRTTEMBERG  
Status: September 2021  
Headquarters: Schloßbezirk 7, 88416 Ochsenhausen  
Director: Prof. Dr. Klaus K. Weigele M.A.  
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## **CONCERTS**

The Landesakademie organises over 70 concerts each year. The attendance of these concerts in the rooms of the Landesakademie is usually free of charge - donations are greatly appreciated. The Landesakademie offers seat reservations for special concerts, major events or concerts within the framework of the Ochsenhausen Music Summer. The allocation is made by the Academy administration, a claim to a specific seat cannot be derived. The reservation will be cancelled ten minutes before the start of the concert.

## **Data protection**

The reservation of concerts is handled by electronic data processing. The data collected by the Landesmusikakademie Ochsenhausen is subject to the Federal Data Protection Act.

## **Liability**

The Landesakademie accepts no liability for personal injury, damage to property or financial loss, except in cases of gross negligence on the part of the Landesakademie. This applies in particular to cloakroom, valuables and instruments. By entering the premises of the Landesakademie, the participant or guest accepts the house rules of the Landesakademie.

GENERAL TERMS AND CONDITIONS for group bookings  
STATE ACADEMY FOR YOUNG MUSICIANS IN BADEN-WÜRTTEMBERG  
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Director: Prof. Dr. Klaus K. Weigele M.A.  
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## **Contract and Resignation**

Group stays at the Landesakademie come about through an occupancy contract signed by both parties. The current scale of fees issued by the board of trustees applies. In the event of cancellation later than two months before the start of the agreed stay, 50% of the sum of the fees agreed in the occupancy contract (minimum number of persons x number of days x daily rate) must be paid. If the minimum occupancy (minimum number of persons) is not reached, one third of the daily rate per day will be charged for each participant below the minimum occupancy. In the case of pure use of the professional facilities without overnight accommodation in the house, one third of the daily rate per day and participant will also be charged.

For overnight stays in the house, the daily rates set out by the board of trustees in the schedule of fees will be charged. A distinction is made between adults and young people (pupils and students without their own income).

## **Copyright**

Reproductions of works protected by copyright are registered with GEMA by the organisers themselves in accordance with the current legal situation. The Landesakademie is exempted from any GEMA obligation by the organiser.

## **Terms of payment**

Unless otherwise agreed, payment shall be made by bank transfer after receipt of the invoice to the following bank account:

Landesakademie für die musizierende Jugend in Baden Württemberg

IBAN: DE 40 6545 0070 0000 6060 33

SWIFT-BIC: SBCRDE66

Reason for payment: Name of group with invoice number

All fees are to be paid by the client.

## **Rooms**

The allocation of rooms is the responsibility of the Academy administration or its representatives (e.g. the group leaders). Rooms must be occupied from 1 pm on the day of arrival. During the week, rooms must be vacated by 9 a.m. on the day of departure.

The rehearsal rooms are also allocated by the Academy administration according to group size and rehearsal requirements. There is no entitlement to specific rooms.

On the day of arrival and departure, Wednesday, the following regulation applies to the rehearsal rooms: Groups arriving from Monday to Wednesday can use the rehearsal rooms until lunch at 12 noon (but no longer); groups arriving on Wednesday can use the rooms only after lunch from 1 pm.

Accommodation is in shared or 2-bed rooms. For overnight stays in single rooms, a surcharge of 15 euros / night (2023: 20 euros / night) will be levied. The use of shared rooms as single rooms is only possible if the total occupancy permits.

The allocation of single rooms for accompanying lecturers depends on the size of the group and is regulated as follows:

- up to 50 participants 2 single rooms for lecturers\*.
  - 50 - 70 participants 3 single rooms for lecturers\*
  - 70 - 100 participants 4 single rooms for lecturers\* 100 - 160 participants 6 single rooms for accompanying lecturers
  - 100 - 160 participants 6 single rooms for lecturers\* \* in each case without single room supplement
- \* in each case without single room surcharge

## **Liability**

The responsible group leader exercises supervision (especially in the case of minors) and must ensure that the house rules are observed. The contracting partner is obliged to return the rooms and inventory given to him/her during the contract period in the same condition as they were taken over. Any damage incurred must be reported immediately (damage and causer).

The Landesakademie accepts no liability for personal injury, damage to property or financial loss unless gross negligence on the part of the Landesakademie is involved. This applies in particular to cloakroom, valuables and instruments. By entering the grounds of the Landesakademie, the group leader, participant or guest accepts the house rules of the Landesakademie.

## **Catering**

The catering includes three meals a day. In general, there is a choice of two lunch dishes, including one vegetarian option. If medically necessary, vegan, lactose-free and gluten-free meals can be requested - please let us know before your arrival. Other special dietary requirements cannot be accommodated and in such cases participants must bring their own food. If necessary, this food can be stored in a cool place at the Academy. Please discuss this with the Academy before your arrival.

Credit for meals not taken can only be given if the Academy administration is notified at least two days in advance.

## **Data protection**

The administration of group bookings is handled by electronic data processing. The data collected by the Landesmusikakademie Ochsenhausen is subject to the Federal Data Protection Act. The Landesakademie uses and processes your data within the framework of the course registration and for the fulfilment of the contract.

## **Arrival and departure**

Participants and guests travel to and from the Academy at their own expense and risk. The Landesakademie cannot provide a pick-up service. Plans and information on public transport can be found on the Landesakademie homepage.